

**OFFICE OF THE DEAN OF INTERNATIONAL STUDENTS  
PANJAB UNIVERSITY, CHANDIGARH**

Guru Teg Bahadur Bahwan, Sector-14, PU Campus  
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*April 1, 2024*

**REVISED ADMISSION GUIDELINES FOR INTERNATIONAL STUDENTS  
(UNDERGRADUATE/POSTGRADUATE PROGRAMMES, ACADEMIC SESSION 2024-25)**

**Important:** For candidates seeking admission to UG/PG programmes under NRI/FN Category, the condition of appearing in Entrance Test is waived off from the academic session 2024-25.

**Important links:**

- Indian Council for Cultural Relations (ICCR): <https://www.iccr.gov.in>
- Study in India Programme: <https://studyinindia.gov.in/>
- Direct Admission to PU (Self Financed): <https://admissions.puchd.ac.in>
- Fees: <https://dis.puchd.ac.in/includes/noticeboard/2024/20240404121102-revisedfeestructureforinternationalstudents.pdf?202412041345>
- Seats: <https://dis.puchd.ac.in/includes/noticeboard/2024/20240402155208-coursewiseseatsfornriforeignnationalstudentsacademicession2024-25.pdf?202412041345>

International Students may seek admission to any course offered by the Panjab University choosing any of the following modes through the Office of the Dean International Students.

- **Indian Council for Cultural Relations (ICCR)** <https://www.iccr.gov.in/home>

Candidates with nomination/sponsorship by any Foreign State, Embassy or Authority in India/Ministry of Govt. of India under a Study in India/Exchange Programme, etc. subject to the condition that the Foreign National candidate is eligible to seek admission as per the regulation of the course.

- **Study in India Programme (SII)** ( <https://studyinindia.gov.in/>)

Government of India has launched 'Study in India' Programme to provide easy access to the international students to study in the best institutions in India. Under the programme, premier educational institutions of India have offered more than 15000 seats for eligible foreign students in various disciplines.

- **Direct Admission to PU (Self Financed)** (<https://admissions.puchd.ac.in>)

International students seeking admission to any course offered by the Panjab University may apply online within the stipulated time as and when notified by the PU. (check [www.puchd.ac.in](http://www.puchd.ac.in) for admission schedule)

The definition of the terms, "Foreign Nationals, Non-resident Indians and Wards" be considered as under:-

**(1) Foreign Nationals (FN):**

Foreign Nationals holding passports issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries are included as foreign students. Provided any subsequent changes in the definition as may be notified by the Government of India shall have the same latest meaning respectively assigned to them. The other expressions not defined herein shall have the meaning as may be assigned in any subsequent notification of the Government of India.

**(2) Non-resident Indians (NRI):**

A person shall be deemed to be Non-resident Indian for seeking admission in Panjab University if she/he fulfils the criterion (as amended from time to time) for status of NRI under Income Tax Act, 1961, in the year in which he/she seeks admission in Panjab University.

As per Income Tax Act, 1961 the present criterion for determination of status of NRI is as follows:-

'Non-resident Indian' is an individual who is a citizen of India or a person of Indian origin and who is not a resident of India. Thus, in order to determine whether an individual is a non-resident Indian or not, his residential status is required to be determined under Section 6. As per Section 6 of the Income-tax Act, an individual is said to be non-resident in India if he is not a resident in India and an individual is deemed to be resident in India in any previous year if he satisfies any of the following conditions:-

- (i) If he is in India for a period of 182 days or more during the previous year; or
- (ii) If he is in India for a period of 60 days or more during the previous year and 365 days or more during 4 years immediately preceding the previous year.

However, condition No. (ii) does not apply where an individual being citizen of India or a person of Indian origin, who being outside India, comes on a visit to India during the previous year.

A person shall be deemed to be of Indian origin if he, or either of his parents or any of his parents or any of his grand-parents, was born in undivided India.

**(3) Wards of Foreign Nationals and NRIs:**

A student who seeks admission as a ward of Foreign National or Non-resident Indian should be in a first degree / blood relationship with foreign national or Non-resident Indian. The term first degree / blood relationship includes:

- (a) spouse
- (b) children (natural/adopted/foster)

- (c) real brother and sister of father i.e. real uncle and real aunt
- (d) real brother and sister of mother i.e. real maternal uncle and maternal aunt
- (e) father and mother of father i.e. grand-father and grand-mother
- (f) father and mother of mother i.e. maternal grand-father and maternal grand-mother
- (g) first degree-paternal and maternal cousins.

## **I. GENERAL RULES FOR NRI/FOREIGN NATIONAL STUDENTS**

- 1) 10% seats over and above the total number of sanctioned seats in each course are reserved for NRI candidates.
- 2) 5% seats over and above the total number of sanctioned seats in each course are reserved for Foreign Nationals.
- 3) The seats of Foreign Nationals and NRI are "Inter-Changeable". That is, if sufficient number of eligible candidates are not available to fill up the seats of NRI, seats may be filled up from among the eligible candidates belonging to Foreign Nationals, and vice-versa. The conversion of seats shall be done after second counseling for NRI /Foreign National or after exhausting the waiting list of NRI/Foreign Nationals.
- 4) In case, the number of eligible Foreign Nationals seeking admission exceeds the number of seats available, the Vice-Chancellor, Panjab University is authorized to sanction additional seats to the Foreign Nationals only.
- 5) Seats created for NRI/Foreign Nationals shall not be allowed to be converted into General Category.
- 6) NRI/Foreign National candidates seeking admission to the concerned course are required to compete amongst themselves for the seats created for NRI/FN category.
- 7) A candidate admitted under NRI/FN quota may change his/her admission to a vacant seat in General /Reserved Category provided the merit of the candidate falls within the list of candidates admitted in General/Reserve Category.
- 8) Candidate once admitted as NRI candidate in an under graduate course shall be covered under the definition of NRI for subsequent admission to any course at Panjab University.
- 9) Candidates who take admission under the NRI quota and are promoted from Undergraduate to Postgraduate course in the Hons. School framework (ongoing program) shall not be allowed to change their category.
- 10) Order of preference of NRI/FN and their Wards to determine merit for admission purpose is as given below:
  - a) NRI/FN candidates

b) Wards of NRIs/FN

## II. ELIGIBILITY AND ADMISSION CRITERION

1. The candidates seeking admission to any course must meet the eligibility criteria of that particular course as mentioned on the website of the respective Department/Institute/Centre or Handbook of Information available at the link <https://dui.puchd.ac.in/handbookofinformation.php>.
2. The candidates seeking admission to any course which is governed by Regulatory Bodies (e.g. Medical Council/Dental Council/Bar Council of India/Pharmacy Council of India for admission to Medical/Dental/Law courses etc.) must possess the basic qualification prescribed by the respective Regulatory Body. The Rules of respective Regulatory Bodies shall apply as amended from time to time.
3. The candidates from non-English speaking countries seeking admission to any courses are required to submit a certificate of IELTS academic score (at least Band 5) or TOEFL score (at least 60).
4. Admission to all Engineering courses against NRI/FN quota in the University Institute of Engineering & Technology (UIET), University Institute of Chemical Engineering & Technology (UICET) and P.U. Regional Centre, Hoshiarpur shall also be admissible through Direct Admissions Students Abroad (DASA) w.e.f. the academic session 2018- 2019.
5. The candidates seeking admission to B.P.Ed. and M.P.Ed. (Physical Education), are required to undergo mandatory Physical Efficiency Test. The scores of Physical Efficiency Test will be counted for determining merit.
6. The NRI/Foreign Nationals candidates wishing to join any of the University Teaching Departments of Panjab University for the first time are required to obtain an eligibility certificate from the **Deputy Registrar (General), Panjab University, Chandigarh** or Academic certificates of passing the qualifying or equivalent examination approved by the Association of Indian Universities (AIU)/Common wealth Universities/International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/Certificates.
7. After obtaining the Eligibility Certificate, the candidate should submit the same to the concerned Department/College where he/she is seeking admission. The Eligibility Form should be accompanied by a forwarding letter from the Principal of the College/Chairperson of the Teaching Department indicating the reason for denying the admission to the candidate. (<https://forms.puchd.ac.in/forms/20120724162131-Eligibility-Form-For-Foreign-Students.pdf?113303091224>)

### III. ADMISSION TO PROGRAMMES OFFERED BY CENTRE FOR DISTANCE & ONLINE EDUCATION (CDOE, FORMERLY USOL), PANJAB UNIVERSITY, CHANDIGARH:

<https://cdoe.puchd.ac.in/includes/noticeboard/2023/20230805153602-prospectus2023-24dated04-08-2023.pdf?202410034937>

(Telephone: +91 172 2541143, 2534301, Email: [cdoe@pu.ac.in](mailto:cdoe@pu.ac.in), [chairperson.cdoe@pu.ac.in](mailto:chairperson.cdoe@pu.ac.in))

- 1) Admission shall be open to any Indian National who resides in any part of India, temporarily stays in a foreign country and who satisfies the admission requirements.
- 2) \*Foreign Nationals working in the foreign missions in India and their dependents residing with them may also apply for admission, subject to the condition that before submitting their Admission cum Examination Form, they are required to obtain Eligibility Certificate from the Registrar, Panjab University Chandigarh.
- 3) \*Foreign students who have passed B.A./B.Com Part-I Examination from this University, shall be allowed to complete the remaining parts of these integrated courses through CDOE even while staying in their respective countries, subject to the number of chances available in the respective examinations as provided in the Regulations

**Explanation\*:** Admission of foreign students will be confirmed only after the approval of Syndicate/Dean International Students, Panjab University.

### IV. CERTIFICATES/DOCUMENTS REQUIRED FOR ADMISSION

The NRI/Foreign Nationals candidates shall provide the following certificates/documents:

- 1) Eligibility certificate from the Deputy Registrar (General), Panjab University, Chandigarh or Academic certificates of passing the qualifying or equivalent examination approved by the Association of Indian Universities (AIU)/Common wealth Universities/International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/Certificates.
- 2) Test Score of TOEFL/IELTS etc.
- 3) Relevant Documents to claim NRI/NRI Sponsor/FN Seat
- 4) Proof of relationship of candidate with Guardian/Sponsor
- 5) Affidavits from the candidate and Guardian/Sponsor
- 6) PR Card/Passport of the Guardian/sponsor (from the country he/she resides)
- 7) The Foreign National students admitted are required to fill up Foreign Student Information System (FSIS) Form complete in all respects, along with copies of passport and Visa and submit to the office of Dean International Students, Panjab University, Chandigarh. This form is an urgent requirement of the Foreign Registration Office (FRO), Sector-9, Chandigarh and the candidate has to report to the Foreign Registration Office (FRO) within fourteen days of arrival in Chandigarh, with the number generated after the online submission of this form. ( <https://indianfro.gov.in/eservices/home.jsp> )

- 8) Foreign Students Information System (FSIS) is to be submitted by hand by the candidate and the FSIS No. will be issued by this Office personally to the students
- 9) Each NRI/Foreign Student is required to submit "Students Welfare Fee" @ Rs.1500/- per student (in case of PU students only) which may be deposited with the 'Extension Counter, State Bank of India, Administrative Block, Panjab University, Chandigarh. Original Receipts of the fee deposited is to be submitted to the office of the Dean International Students along with Registration Form (To be submitted after Confirmation of Admission).

**V. FORMAT OF AFFIDEVITS/UNDERTAKINGS/ FSIS FORM TO BE SUBMITTED BY THE CANDIDATE:**

**AFFIDAVIT ATTESTED BY NOTARY OR ANY OTHER COMPETENT AUTHORITY, AUTHORIZED BY THE CONCERNED COUNTRY**

I \_\_\_\_\_ S/o D/o Sh. \_\_\_\_\_ Resident of \_\_\_\_\_ and  
guardian of \_\_\_\_\_ Resident of \_\_\_\_\_

who is seeking admission in the Department of Panjab University, Chandigarh, declares and affirms that:

I shall be responsible for timely payment of prescribed tuition fees (payable annually) and all other dues and charges in full (and not in part/installments) to the Panjab University, Chandigarh immediately after the admission is granted to the above candidate also during the subsequent years of studies.

Tuition fee shall be paid by me in the form of bank Draft in U.S. Dollars/Pounds/sterling/Euros or equivalent amount in Indian currency payable to the Registrar, Panjab University, Chandigarh along with a bank certificate for encashment of foreign currency of the like amount.

In addition to tuition fee, I shall also pay all other dues and charges to the Panjab University as payable by other students of the same class belonging to the same category in the foreign currency or in Indian Rupees as per University Rules and Regulations.

I understand that in case of failure to pay Fees and dues on time, the admission will automatically stand cancelled and fee already paid will not be refundable. Neither I nor the candidate \_\_\_\_\_ shall have any claim against the University on any account whatsoever.

I am attaching copy of my Passport along with the VISA document, residence proof, working proof (job \_\_\_\_\_)

Date \_\_\_\_\_

Place: \_\_\_\_\_

Signature of the Guardian \_\_\_\_\_

Witness1

Signature:

Address: \_\_\_\_\_

\_\_\_\_\_

Witness2

Signature:

Address: \_\_\_\_\_

\_\_\_\_\_

Passport Number \_\_\_\_\_ Date of validity \_\_\_\_\_

\_\_\_\_\_ Country \_\_\_\_\_

Countersigned (Candidate seeking admission)

### AFFIDAVIT

I \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_ Resident of \_\_\_\_\_ who is seeking Admission in the Department of \_\_\_\_\_ in \_\_\_\_\_ (course), Panjab University, Chandigarh, declare and affirm hat:

Mr./Ms.....(mention name of NRI relative) S/o Sh.....resident of .....(Address, name of country), Passport no.....is (for example: real brother of my mother/father) Sh./Smt .....i.e., real (paternal/maternal) (mention real relationship with candidate).

He shall be responsible for timely payment of prescribed tuition fees (payable annually) and all other dues and charges in full ( and not in part/instalments) to the Panjab University, Chandigarh immediately after the admission in granted to the above candidate as also during the subsequent years of studies.

Tuition fee shall be paid by Mr./Ms..... **(mention name of NRI relative)**

in the form of bank Draft in U.S. Dollars/Pounds/sterling/Euros or equivalent amount in Indian currency payable to the Registrar, Panjab University, Chandigarh along with a bank certificate for encashment of foreign currency of the like amount.

In addition to tuition fee, Mr./Ms ..... **(mention name of NRI relative)** shall also pay all other dues and charges to the Panjab University as payable by other students of the same class belonging to the same category in the foreign currency or in Indian Rupees as per University Rules and Regulations.

I understand that in case of failure to pay Fees and dues on time, the admission will

automatically stand cancelled and fee already paid will not be refundable. I shall not have any claim against the University on any account whatsoever.

Date:\_\_\_\_\_

Signature of the Candidate

Place:\_\_\_\_\_Signature of the Father

Signature of the Mother

Address:\_\_\_\_\_

**(Undertaking on Separate page)**

**UNDERTAKING**

I \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_ Undertake and affirm that I am a NRI and living in

\_\_\_\_\_ My address in is \_\_\_\_\_. I am guardian of Mr/Miss \_\_\_\_\_. The affidavit, as desired, is enclosed here with for his/her admission in \_\_\_\_\_ under NRI quota. I undertake to pay his/her tuition fees (payable annually) and all other dues and charges in foreign currency after his/her admission and during subsequent years to the Panjab University, Chandigarh.

This affidavit is prepared in India because at present I am residing in India. [Mention, if applicable]

Date:\_\_\_\_\_

Place:\_\_\_\_\_

Signature of the Guardian (NRI)

**FSIS Form (To be submitted after Confirmation of Admission)**

1. Name.....
2. Father's Name.....
3. Date of Birth.....
4. Sex (Male/Female).....
5. Martial Status (Single/Married).....



6. Nationality.....

7. Particulars of Passport & Visa :

(a) Passport No. & Date .....

(b) Issuing Authority .....

(c) Valid upto .....

(d) Indian Visa/Entry Number .....

(e) Visa valid upto .....

8. Senior Supdt. Of Police-cum-Foreigner's Registration Office No. & Date:-

.....

9. Date of First Arrival:-

(a) In India .....

(b) In Chandigarh .....

10. Permanent Address .....

(in their Country) .....

11. Name & Address of .....

Local Guardian, if any .....

12. Name & Address/Telephone No. of other Person to be contacted in emergency

.....

13. Status as Student - -----

(Cultural Scholar/Self  
supporting/any other)

14 University Department/ College where enrolled .....

15. Class .....Roll No. ....

16. Address in Chandigarh .....

Signature of the Student Dated: \_\_\_\_\_

Countersigned Chairperson of the Department .